KEN BURKE

CLERK OF THE CIRCUIT COURT - PINELLAS COUNTY, FLORIDA

Clerk of the County Court • Recorder of Deeds • Clerk and Accountant of the Board of County Commissioners
Custodian of County Funds • County Auditor • Clerk of the Water and Navigation Control Authority

315 Court Street
Clearwater, FL 33756-5165
727-464-3341

FOR MORE INFORMATION CONTACT:
Karin Case
Clerk's Citizens' Service Coordinator
Clerk of the Circuit Court, Administrative Office
office: 727-464-3423
email: KCase@pinellascounty.org

FOR IMMEDIATE RELEASE:

Clerk of the Circuit Court, Ken Burke certified by Florida Supreme Court

Pinellas County Clerk completes extensive training program on duties, functions

December 15, 2006 — Honorable Ken Burke was recently named as one of Florida's certified elected Clerks of the Circuit Court by the Florida Supreme Court. Burke, Clerk of Pinellas County, achieved certification along with six other Clerks of the Circuit Court who took office in 2005.

In one of the most rigorous programs for elected officials, Florida's Clerks of the Circuit Court are required to undergo a minimum 240 hours of training during their first two years in office in order to receive certification.

"The insight I gained from the training program enables me to better serve the people of Pinellas County," said Burke, "and that is what holding this office is about: providing the public with excellent customer service."

Established by the Supreme Court, the certification curriculum focuses primarily on the constitutional and statutory responsibilities of the Clerk in eight areas: general orientation/office transition; administration and office management; court services and operations; records maintenance and management; financial administration and management; office technology and resources; state and county government organization, structure, and relationships; and personal skills development.

"We are always proud to see a class of newly elected Clerks accomplish this demanding training regimen," stated Ricky Lyons, Lafayette County Clerk of the Court and President of the Florida Association of Court Clerks.

To maintain certification, 36 hours per year are required. Of those continuing hours, at least 22 must be must be earned in the area of constitutional and statutory duties and responsibilities of the office. The remaining 14 can be earned in management level programs offered by the state or national management training institutes.

ABOUT THE CLERK'S OFFICE

The Clerk of the Circuit Court was established as a public trustee by the Florida Constitution in 1838. The Clerk of the Circuit Court serves as the Clerk of Courts, the Clerk of the Board of County Commisioners, Auditor, Recorder and Custodian of all County Funds.