

**FORM 68 - NOTICE OF INTENTION TO IMPOSE CLAIM  
ON SECURITY DEPOSIT**

If a landlord does not intend to impose a claim on the tenant's security deposit, the landlord shall have 15 days to return the deposit to the tenant after the tenant leaves the leased property. If the landlord intends to **impose** a claim on the deposit, the landlord shall have 30 days to give the tenant written notice by certified mail to the tenant's last known mailing address of the landlord's intention to impose a claim on the deposit **and** the reason for imposing the claim. If the landlord does not send the notice within the 30-day period, the landlord forfeits the right to impose a claim on the security deposit. If the tenant does not object to the notice/claim within 15 days after receipt, the landlord may then keep the amount stated in the notice and must send the rest of the deposit to the tenant within 30 days after the date of the notice.

4/2009 SOURCE: Section 83.49(3)(a), Florida Statutes

(Tenant's Name and Address)

Dear \_\_\_\_\_  
(Tenant's Name)

This is a notice of my intention to impose a claim for damages in the amount of  
\$ \_\_\_\_\_ upon your security deposit due to \_\_\_\_\_

(insert amount of damages)

\_\_\_\_\_  
(insert damage done to premises or other reason for claiming security deposit)

It is sent to you as required by §83.49(3), Florida Statutes. You are hereby notified that you must object in writing to this deduction from your security deposit within 15 days from the time you receive this notice or I will be authorized to deduct my claim from your security deposit. Your objection must be sent to

\_\_\_\_\_  
(insert Landlord's address)

Landlord's Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone Number \_\_\_\_\_

This form was completed  
with the assistance of  
Name:  
Address:  
Telephone Number: